**Monday 25th March**

**12:15PM – 1:15 PM**

**MINUTES OF MEETING HELD 25th MARCH 2019 AT 12.15PM**

**Chair** David

**Present** Karen, Melia, Anne, Lynette, Peter H, Helen H, Cheryl, Di, Amber, Linda, Sanae, Bruce, Helen P and James.

**Guest** Meg Webb (Anglicare Social Action Research Centre and Independent Candidate for Nelson in the Legislative Council)

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| **ITEM** | **DISCUSSION** | **WHOM** |
| Introduced Meg Webb to the Meeting | *Meg advised that she was interested in sitting in the meeting, she has been following our FaceBook page and is extremely excited about what we are developing at KNH.* | Dave |
| Celebration | *KNH presented some flowers and a card as token of our excitement at Linda completing her Certificate III in Community Services.* | Dave |
| Volunteer Training Update  | *Sanae has investigated training options that were raised at the last meeting:-** *Workplace Level II First Aid – dates are being finalised; interested and obligated people will be sent information via email*
* *FoodSafe Food Handling is a free online course through Kingborough Council – an email will be sent to people with the relevant information*
* *Mental Health First Aid – Information will be sent via email once finalised*
* *NILS Training - In order to provide NILS loans to community members you must undertake NILS Training – please advise Sanae if you would like to undertake NILS Training*

*Amber suggested that we run an Introduction to Computers Course’ – Dave to speak to Carol W* | Sanae |
| WHSE - Lifting | * *A reminder to all staff and volunteers to lift according to your physical attributes and when required please either double lift or use a trolley.*
 | Dave |
| Loaves & Fishes Tasmania | * *Moved to Group Room from Child Care Room on a trial basis*
* *Collections days to be only Monday from 01/04/19 due to inability to refrigerate and resource impact (space etc)*
* *Notices put into people’s bags to advise them & on FB page and included in weekly update*
 | Dave |
| Neighbourhood House Week 2019 | *Food focussed** *Drew suggested Open Day….showcase activities, events programs & partnerships (have a stall) – invite people through food offerings*
* *Partner showcase, Anglicare, BaptCare, NDIS,*
* *Food focussed cultural event reflecting different cultures in our community*

*Any other ideas are welcome, please contact Sanae or Dave* | Dave |
| Grow Tasmania | * *Grow Tasmania is a facilitated MH Peer Support Group operating at KNH on Friday evenings from 7.00PM*
* *Keen to support community members with MH concerns, please let friends, families or colleagues know about the group.*

*Amber asked about Grow Tasmania’s ability to support young people – Amber to investigate and advise*  | Dave/Amber |
| Bread Roster Volunteers | * *Amber & Di to collect on Monday night & Tuesday morning & night*
* *Eddie has confirmed Tuesday night pickup*
* *Amber to collect Friday morning*
 | Sanae |
| Planning Day | *We are preparing for a KNH Planning Day sometime in July 2019.* *The Planning Day is an opportunity for staff, volunteers and community members to contribute to the directions of KNH through helping us to redo the Strategic Plan 2019-2020. We are consulting with our community on:-** *Programs/activities,*
* *Potential partner organisations,*
* *Professional development opportunities*
* *Any other area of interest.*
 | Dave/Sanae |
| Other items | * *Lynette - Suggestion to install hand sanitizers at various points throughout the House, namely, kitchen, group room, child care and computer room.*

🗹 *Dave to contact Magic Cleaning Supplies regarding cost.* | Dave |

If there are any inaccuracies or suggested changes, please let me know via email.

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